

ROYAL ARTILLERY ASSOCIATION
SUMMARY OF ACCOUNTS RETURN

This form is to be sent to The Royal Artillery Association, Artillery House, Royal Artillery Barracks, Larkhill, Wiltshire, SP4 8QT by the Treasurer (or acting Treasurer). It **MUST** be sent back by **31ST January** to comply with Charity Law.

Branch _____

(A) Total amount held in bank/building society (s) as at the 1st January, (From Bank Statement):

(B) Total Expenditure from 1st January (Start of Year) to 31st December (End of Year)

(C) Total Income from 1st January (Start of Year) to 31st December (End of Year)

(D) Total amount held in bank/building society (s) as at 31st December (From Bank Statement):

(A) Total Amount held – (B) Total Expenditure + (C) Total Income = (D) Total amounts held as at 31st December

Attach a copy/photocopy of all bank/building society (s) statements as at 1 January (opening balance) and 31st December (closing balance).

Total amount of cash held in hand (Petty Cash) as at the 31st December:

Name of Treasurer:

Signature of Treasurer: Date:

Name of Chairman:

Signature of Chairman:Date:

Auditors / Scrutineers Statement.

I / We have examined the balance sheet, income and expenditure accounts and bank statements of theBranch of the RAA dated 31 December 20.... And have obtained all information / explanation regarding transaction within the account.

In my / our opinion the accounts show a true record of the fund's transactions during the year and the correct closing balance at the financial year end.

Name:.....

Address:.....

Date:..... Signature:.....